

GOCCCL DASHBOARD: SEND PAYMENT LINK





GOCCCL NAVIGATOR: SEND PAYMENT LINK

AT THE COMPLETION OF THIS TRAINING, YOU WILL UNDERSTAND:

- WHAT THE SEND PAYMENT LINK FEATURE IS
- HOW TO SEND A PAYMENT LINK EMAIL
- A FEW THINGS TO REMEMBER



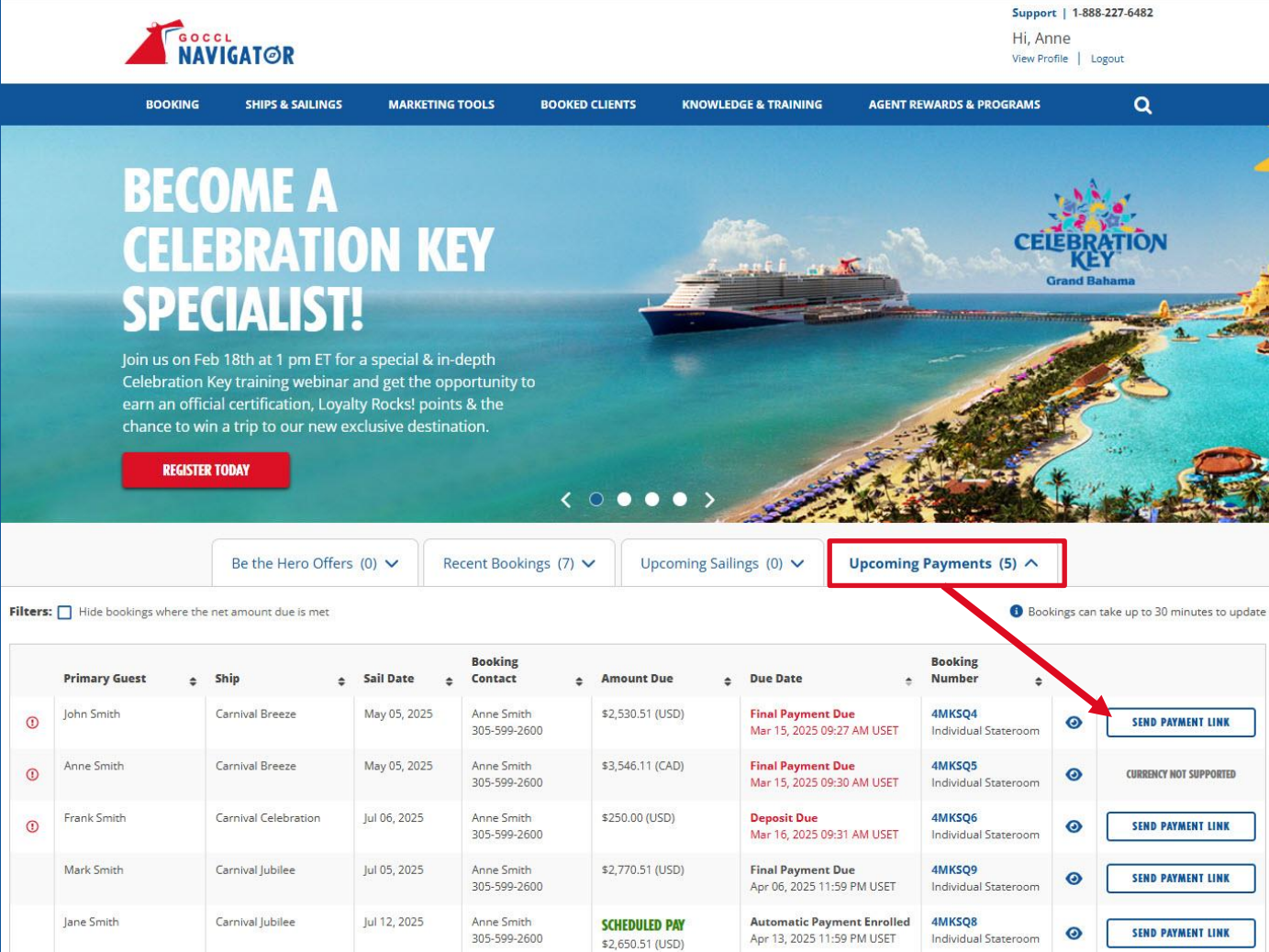
WHAT IS SEND PAYMENT LINK?

- The GoCCL Dashboard's Upcoming Payments tab provides an option for you (the travel advisor) to email a secure payment link to your client allowing them to make payment on their booking.
- By clicking the payment link in the email, your client will be directed to a secure payment page to submit payment on their booking.



HOW TO SEND A PAYMENT LINK

- Login to GoCCL.com.
- Select the Upcoming Payments tab on the GoCCL Dashboard.
- Find the booking for which you need to send the payment link.
- Click on the Send Payment Link button.
- NOTE: this list will only display bookings that have a payment due within the next 30 days.



The screenshot shows the GoCCL Navigator dashboard. At the top, there's a navigation bar with tabs: BOOKING, SHIPS & SAILINGS, MARKETING TOOLS, BOOKED CLIENTS, KNOWLEDGE & TRAINING, and AGENT REWARDS & PROGRAMS. A search icon is on the right. Below the navigation bar is a large banner for 'BECOME A CELEBRATION KEY SPECIALIST!' featuring a cruise ship and a tropical beach. Below the banner is a 'REGISTER TODAY' button. Underneath the banner is a row of tabs: 'Be the Hero Offers (0)', 'Recent Bookings (7)', 'Upcoming Sailings (0)', and 'Upcoming Payments (5)'. The 'Upcoming Payments (5)' tab is highlighted with a red box. Below the tabs is a table of upcoming payments. The table has columns: Primary Guest, Ship, Sail Date, Booking Contact, Amount Due, Due Date, Booking Number, and a 'SEND PAYMENT LINK' button. A red arrow points from the 'Upcoming Payments (5)' tab to the 'SEND PAYMENT LINK' button for the first row.

Primary Guest	Ship	Sail Date	Booking Contact	Amount Due	Due Date	Booking Number	
John Smith	Carnival Breeze	May 05, 2025	Anne Smith 305-599-2600	\$2,530.51 (USD)	Final Payment Due Mar 15, 2025 09:27 AM USET	4MKSQ4 Individual Stateroom	SEND PAYMENT LINK
Anne Smith	Carnival Breeze	May 05, 2025	Anne Smith 305-599-2600	\$3,546.11 (CAD)	Final Payment Due Mar 15, 2025 09:30 AM USET	4MKSQ5 Individual Stateroom	CURRENCY NOT SUPPORTED
Frank Smith	Carnival Celebration	Jul 06, 2025	Anne Smith 305-599-2600	\$250.00 (USD)	Deposit Due Mar 16, 2025 09:31 AM USET	4MKSQ6 Individual Stateroom	SEND PAYMENT LINK
Mark Smith	Carnival Jubilee	Jul 05, 2025	Anne Smith 305-599-2600	\$2,770.51 (USD)	Final Payment Due Apr 06, 2025 11:59 PM USET	4MKSQ9 Individual Stateroom	SEND PAYMENT LINK
Jane Smith	Carnival Jubilee	Jul 12, 2025	Anne Smith 305-599-2600	SCHEDULED PAY \$2,650.51 (USD)	Automatic Payment Enrolled Apr 13, 2025 11:59 PM USET	4MKSQ8 Individual Stateroom	SEND PAYMENT LINK

SELECT PAYMENT METHOD

When sending the Payment Link, you'll have two payment methods to select from:

- **Payment Selection** - Provides your client with all the payment options available based on their booking's payment schedule and eligible payment methods.
- **Choose Specific Amount** – Will direct your client to make payment for the specific amount entered.

SEND PAYMENT LINK EMAIL ✕

Select an email address to share the payment link with your client. You can enter multiple email addresses.

Payment Method

Payment Selection Choose Specific Amount

GoCCL Profile Email

Primary Guest Email - JOHNSMITH@YAHOO.COM

Enter email address

Enter a message

SEND PAYMENT LINK

PAYMENT METHOD: PAYMENT SELECTION

- If you select Payment Selection, your client will see the following on the secure payment page, if applicable:
 - Deposit amount due and deposit date.
 - Full amount due and due date.
- Clients will be able, if eligible, to:
 - Sign up for AutoPay.
 - Sign up for Financing by Flex Pay.
 - ❖ NOTE: your client can choose this option even if you, the travel advisor, have not signed up/completed training to offer Flex Pay.
 - Pay with Carnival Gift Cards.
 - Pay with PayPal.
 - Pay with multiple credit cards.

The screenshot shows the Carnival payment selection page for a 6-day cruise. At the top, it displays the Carnival logo, the itinerary '6 Day to Eastern Caribbean from Miami, FL Carnival Celebration', and the booking details 'Sun - Sat', '1 Room', and '1 Guest'. The main heading is 'SELECT PAYMENT OPTION'. There are three main options:

- Add a Gift Card:** Includes a 'Carnival Gift Card' icon and an 'Add Card +' button.
- RECOMMENDED Deposit Only:** Shows 'Deposit Due Today: \$250.00' and a 'SELECT' button. The remainder of \$2515.17 is due on Apr 7, 2025.
- Full Amount | Financing by Flex Pay:** Shows 'Due Today: \$0.00' and an 'APPLY' button. It includes the text 'Apply today for \$0 down + Interest-Free Financing from \$172.50/mo*' and a link to '*How it works'. It is powered by flexpay.
- Full Amount:** Shows 'Due Today: \$2,765.17' and a 'SELECT' button. The full amount is due today, Mar 14, 2025.

PAYMENT METHOD: CHOOSE SPECIFIC AMOUNT

- You can enter a specific amount for your client to pay, regardless of the payment amount due on the booking.
- You can enter any amount greater than \$10 that does not exceed the gross total amount on the booking.
- Your client will not be able to change the payment amount on the secure payment page.
- With the Choose Specific Amount option, your client will not have access to view the booking's payment schedule or total due on the booking.

Carnival

7 Day to Western Caribbean from Galveston...
Carnival Jubilee
Sat - Sat

1 Room | 1 Guest | [View booking](#)

ENTER PAYMENT INFORMATION

Pay with Credit Card Pay with PayPal

Credit Card SECURE CHECKOUT
Paying Total: \$250.00

Card Holder Name
Mark Smith

Credit Card Number

Expiration Date
- Month - - Year -

Security Code
CVV

Billing Zip Code/Postal Code

Terms and Conditions
 I agree to each of the terms and conditions of the [Cruise Ticket Contract](#) as well as the [Cancellation Policy](#) and confirm that the information above is correct.

SUBMIT PAYMENT

SELECT RECIPIENTS

- You can send a copy of the payment email to:
 - Your GoCCL profile email address.
 - Primary guest's email address.
 - Manually enter up to one additional email address.
- You can add a personalized message to your client's payment link email.

SEND PAYMENT LINK EMAIL ✕

Select an email address to share the payment link with your client. You can enter multiple email addresses.

Payment Method

Payment Selection Choose Specific Amount

GoCCL Profile Email

Primary Guest Email - JOHNSMITH@YAHOO.COM

Enter email address


Enter a message

SEND PAYMENT LINK


WHAT HAPPENS NEXT?

- Your client will receive the payment link email with a payment link button.
- Clicking the payment link button will send your client to the secure payment page to submit their payment.
- A payment confirmation page will display with the amount paid.

Make Payment Today



**MAKE YOUR PAYMENT ON YOUR
UPCOMING CARNIVAL CRUISE VACATION**



Thank you for booking your upcoming Carnival Cruise with your Travel Advisor. Please follow this secure link to make payment on your upcoming Carnival Cruise Vacation.

Your Booking Number: **4MKSQ6**

CLICK HERE TO PAY

IMPORTANT NOTES

- This secure payment link is only applicable for the above-mentioned booking. Please keep in mind, payment link may expire. Please contact your travel advisor for any questions or concerns.
- Your booking is subject to the terms and conditions set forth in Carnival's Cruise Ticket Contract. You can access the Cruise Ticket Contract through www.carnival.com/bookedguest. It is important for you to read the Cruise Ticket Contract and become acquainted with the specific conditions and limitations of your cruise, including time limitations and the proper venue in which to file suit. You can also view a copy of the Cruise Ticket Contract in Carnival's website (www.carnival.com) under the Customer Service section.

A FEW THINGS TO KNOW

- The payment link option will only be available for bookings under USD, AUD, and NZD currencies.
 - Bookings with other currencies will not have the option to send a payment link .
 - A 'Currency Not Supported' message will display in gray for these bookings.



THANK YOU FOR YOUR CONTINUED SUPPORT

